



**Kitome Pty Limited**

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March 16, 2020

As the COVID-19 situation continues to evolve, I thought it timely to update our clients on the firm's current position. Our philosophy is to focus on the health and wellbeing of our people, our clients and our communities as our first priority, and to take an informed approach that is sensible, balanced and respectful of our diverse community. We are doing this by ensuring our approach is always based on the expert medical advice of Australian Authorities.

To date, none of our staff have travelled overseas or been exposed to the virus. We are following the protocols of hygiene, social distancing and self isolation should there be a need.

We have a robust IT remote access infrastructure in place, enabling all of our people to work remotely, should that be required. Which means our business operations will continue without interruption. We are monitoring potential product supply issues and providing substitutions where necessary in consultation with our clients.

Minimising disruption to our clients is a high priority for us, second only to the health and wellbeing of our people, clients and communities. Kitome remains fully operational and all our client work is continuing as normal.

If you have any concerns or questions about your interactions with the firm during this time, please reach out to your Kitome contacts.

Kind regards,  
Suzanne Kerwan  
CEO, Kitome Pty Ltd